

**TOWN OF EAST WINDSOR  
WATER POLLUTION CONTROL AUTHORITY**

**Minutes of Meeting of February 24, 2016**

**Members Present:** Paul Anderson, Dave Tyler, Chuck Riggott and Kirk Montstream

**Others Present:** Superintendent E. Arthur Enderle III, Chief Operator Edward Alibozek, and Recording Secretary Laura Michael

**Time and Place**

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

**I. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**II. Added Agenda Items**

There were no added items.

**III. Acceptance of the Minutes of January 27, 2016**

**Motion:** To accept the minutes of January 27, 2016.  
Riggott/Montstream  
In Favor: Riggott, Montstream, Anderson  
Abstained: Tyler  
Motion passed

**IV. Communications**

Attorney Lanza would not be attending the meeting. He has provided a recommendation for an item that was on his table. This will be discussed during the legal portion of the meeting.

**V. Visitors**

There were no scheduled visitors.

**VI. Public Participation**

There was no public participation.

**VII. Receipt of Applications**

There were no new applications.

**VIII. Approval of Applications**

There were no applications to be approved.

**IX. Legal**

Mr. Anderson reported that Attorney Lanza made a recommendation that a collection item go to foreclosure. It was explained that the estate was opened in 2010 and there is no indication that anything will happen regarding the estate anytime soon. Collection attempts from the WPCA office, CT State Marshals and WPCA Attorney have been ignored.

**Motion:** To turn over to the WPCA Attorney for foreclosure, 13 Spring St, Charlotte Foley Estate, Steven Foley Administrator, 9 Springfield St, Three Rivers, MA 01080, sewer use fees in the amount of \$2,232.84 and legal fees.  
Tyler/Riggott  
Passed unanimously

## **X. Unfinished Business**

### **Waiver for Onsite Sewage Disposal**

Mr. Enderle is scheduled to meet with Mike Caronna next week. North Central Health has a new director which should free up more of Mr. Caronna's time.

### **IT Status**

Mr. Alibozek explained there was a drop in email service town wide this past month. It has been explained to our vendors and contractors that it is urgent that they follow up with a phone call if they do not get a response from us due to the problems with email service. When email service drops, we get many of our emails in at one time but we do not get all of them. Internally, a new router was installed.

### **Benefit Assessment Policy**

This was not discussed.

## **XI. New Business**

### **Bill Sheet Review**

Mr. Enderle reviewed some of the budget line items. He explained that the last half of the FEMA grant money, \$21,761.34, was received and will be reclassified. This will replenish some of the budget line items.

### **Superintendent's Report**

Mr. Enderle reported that he had been out for a knee replacement and gave credit to his staff for keeping the facility running. While he was out, he met at his house with Mr. Alibozek and spoke with him on the phone. Mr. Anderson explained that he attended a development meeting with Mr. Alibozek, Town Planner Laurie Whitten, Town Engineer Len Norton and developers looking at the Walter Bass Project. The project is approved for 20 condo units. Mr. Anderson pointed out there was a letter in the meeting packet from Andy Hoffman. Mr. Hoffman was pleased with the help he received from the WPCA. Mr. Alibozek and Mr. Ference used the new sewer line camera to look into a drain pipe. They discovered that the storm drain was offset. The contractor doing the sewer connection at 8 Acorn Dr will fix the storm drain while doing the sewer connection. Mr. Enderle explained that the camera has paid for itself. They use it to verify areas when they are unsure and to locate laterals. Mr. Alibozek explained that it makes it easier for people to connect.

## **XII. Public Hearing Scheduled at 7:30 p.m.**

**Motion:** To open the public hearing for Newberry Village LLC, 6 Goldfinch Court and  
Elegant Clinical Corporation, 170 North Rd.  
Riggott/Montstream  
Passed unanimously

Mr. Anderson read the public hearing notice that was published in the Journal Inquirer.

There was no one present for Newberry Village LLC, 6 Goldfinch Court. Mr. Enderle explained that this is an active adult unit and one half of the FCC has been paid.

There was no one present for Elegant Clinical Corporation, 170 North Rd. Mr. Enderle explained that this is a commercial building and none of the FCC has been paid.

**Motion:** To close the public hearing for Newberry Village LLC, 6 Goldfinch Court and  
Elegant Clinical Corporation, 170 North Rd.  
Riggott/Montstream  
Passed unanimously

### **XIII. Action on Facility Connection Charges**

**Motion:** To impose the facility connection charges as published for Newberry Village LLC, 6 Goldfinch Court and Elegant Clinical Corporation, 170 North Rd.  
Tyler/Riggott  
Passed unanimously

#### New Business - Continued

#### Superintendent's Report - continued

Mr. Enderle explained that Knowles was on site to begin the concrete work and Paul Dombrowski had asked if he would like inspections performed. Mr. Enderle replied he would like 3 day with Jim Sturgis as the inspector. The materials for the project were on site and he was assured they were the best they could use. Mr. Enderle would like 24 hours of inspection time at \$190 per hour. Mr. Anderson explained that when he spoke to Mr. Dombrowski he asked how long the coatings would last and what the maintenance schedule would be. Mr. Alibozek explained that although the price for the project seemed high, Knowles can do the demo, restoration and repair. If the job was bid out, they would be working with three different contractors and the price would be higher. Mr. Tyler asked what the time between the pouring of the concrete and the coating will be. Mr. Enderle didn't know. Mr. Tyler explained that the concrete needs to dry or the coating will not stick. They need to find out the dry period.

**Motion:** To approve 24 hours of inspection time.  
Tyler/Riggott  
Discussion: Mr. Montstream verified that Mr. Enderle is comfortable with this.  
Mr. Enderle replied if he needs more, he can request it.  
Passed unanimously

#### Transfer

No transfers were needed.

#### FY2016-17 Budget

Mr. Enderle provided draft copies of the proposed 2016-17 budget. He explained that he spent a lot of time on it and it has been chopped down. At the March meeting, budget workshops can be scheduled. Mr. Enderle explained that he added two new line items; IT and computer replacement. At the March meeting, he will have a breakdown of the 53 line items. With the ramped up collections, we're hoping to come in at a collection rate of 98%; that would result in a \$14 increase. Mr. Enderle will also have financials for the March meeting. Mr. Enderle reminded the Board that they do not have any loans and they have not bonded any projects.

### **XIV. Adjournment**

**Motion:** To adjourn the meeting at 8:17 p.m.  
Riggott/Tyler  
Passed unanimously

Respectfully submitted,

Laura Michael  
Recording Secretary